

RECORD OF PROCEEDINGS
CLEARCREEK TOWNSHIP TRUSTEES
Minutes of Regular Meeting
January 10, 2022

The Clearcreek Township Trustees met in regular session at 5:30 p.m. with the following members present: Mr. Muterspaw, and Mr. Wade.

Mr. Wade opened the meeting and led in the Pledge of Allegiance.

Mr. Carolus, Fiscal Officer, administered the Oath of Office to Mr. Wade and to Mr. Muterspaw to new, four-year terms ending December 31, 2025, as Township Trustees.

Pursuant to ORC 505.01, at the first meeting of each calendar year, the Board of Township Trustees shall select one of its members to serve as Chairperson for a one-year term, and should the Chairperson be unavailable, a Vice Chairperson to assume those duties.

Mr. Wade requested nominations for Chairperson of the Clearcreek Township Board of Trustees. Mr. Muterspaw nominated Mr. Wade to be Chairperson of the Board. Mr. Muterspaw seconded the nomination and upon roll call the vote was as follows: Mr. Muterspaw-yea; and Mr. Wade-yea.

Mr. Wade requested nominations for Vice Chairperson of the Clearcreek Township Board of Trustees. Mr. Muterspaw nominated Mr. Gabbard to be Vice Chairperson of the Board. Mr. Wade seconded the nomination and upon roll call the vote was as follows: Mr. Muterspaw-yea; and Mr. Wade-yea.

Mr. Wade called for public comment. Mr. Andre Tagliamonte, 1739 Winding Run Blvd, came forward as the President to the Winding Run Homeowner's Association, to advise the Board of deteriorating road conditions along segments of the subdivision as well as concerns about cross walk pavement markings. Mr. Wade thanked Mr. Tagliamonte for coming forward with the information. Mr. Jones, Road Superintendent, said he would investigate the issues.

Mr. Driskoll 'Pete' Gibbs, 7328 Larkspur Court, came forward to discuss flooding issues at his property. Mr. Gibbs described the problems he is having at his property and asked what the Township is doing to ameliorate the problems. Mr. Jones advised that he had met with Mr. Gibbs and was trying to facilitate possible solutions to the problems, but Mr. Gibbs would not state what potential solutions he would prefer. Mr. Gibbs stated he wanted an engineer to solve the problem. After further discussions with the Board and Mr. Gibbs, Mr. Wade asked Mr. Jones to contact the Warren County Engineer's office who is the controlling political entity for storm water issues, to see if they could do a survey to move the storm water to the easement. Mr. Jones stated he would do so. Mr. Gibbs asked for action on the issue. Mr. Wade stated the Township would contact the County. Mr. Gibbs asked for a copy of the minutes. Mr. Carolus stated he would give Mr. Gibbs a copy of the minutes.

Mr. Wade asked if the Board members had any consent agenda item or items that they wished removed. No removal from the consent agenda was requested.

At 5:50 p.m. Mr. Wade asked if the Board wished to go into executive session pursuant to ORC 121.22(G)(1) to consider the employment, promotion, and compensation of public employees.

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Mr. Muterspaw moved to enter executive session. Mr. Wade seconded the motion and upon roll call the vote was as follows: Mr. Muterspaw-yea; and Mr. Wade-yea.

The Board returned from executive session at 6:10 p.m. with Mr. Wade asking for a motion to resume the regular meeting. Mr. Muterspaw so moved with Mr. Wade seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; and Mr. Wade-yea. No personnel action was taken following executive session.

Mr. Carolus asked the Board to approve the following two resolutions as they are necessary to authorize fund transfers and property tax advances.

Mr. Wade read Resolution 5349 – A Resolution approving a transfer of funds from the General Fund to other funds in amounts equal to investment income generated by those funds for the fourth quarter of 2021, and dispensing with the second reading. Mr. Wade asked for a motion to approve the Resolution. Mr. Muterspaw so moved with Mr. Wade seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; and Mr. Wade-yea.

Mr. Wade read Resolution 5350 – A Resolution requesting the County Auditor to make tax advances during calendar year 2022 pursuant to Section 321.34 of the Ohio Revised Code and dispensing with the second reading. Mr. Wade asked for a motion to approve the Resolution. Mr. Muterspaw so moved with Mr. Wade seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; and Mr. Wade-yea.

Mr. Clark, Township Administrator, advised that the following Resolution is a yearly task as required by Ohio Revised Code to authorize internet sales of Township personal property.

Mr. Wade read Resolution 5351 – A Resolution of intent to dispose of unneeded, obsolete, or unfit personal property, including motor vehicles, by internet auction for 2022, dispensing with the second reading. Mr. Wade asked for a motion to approve the Resolution. Mr. Muterspaw so moved with Mr. Wade seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; and Mr. Wade-yea.

Mr. Terrill, Police Chief, asked the Board to authorize the sale of current primary duty weapons as a trade-in (\$8,350) to purchase new primary duty weapons (\$9,867) at a net cost of \$1,517 dollars. Chief Terrill advised that the 24 new Glock pistols were needed to allow the mounting of additional equipment (green dot targeting) which will further officer safety. Mr. Wade asked for a motion to authorize the purchase. Mr. Muterspaw so moved with Mr. Wade seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; and Mr. Wade-yea.

Mr. Wade read Resolution 5352 – A Resolution declaring personal property as surplus and approving an internet auction, direct sale, donation, disposal, trade-in, or destruction of said personal property, and dispensing with the second reading. This resolution relates to the aforementioned primary duty weapons carried by Township Officers. Mr. Wade asked for a motion to approve the Resolution. Mr.

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Muterspaw so moved with Mr. Wade seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; and Mr. Wade-yea.

Mr. Wade asked for a motion to approve the Consent Agenda. Mr. Muterspaw moved to approve the Consent Agenda as presented to the Board:

- 1 Approval of Minutes – December 27, 2021, Regular Session.
- 2 Current Bills and Financial Report.
- 3 Authorize to remove Crewperson Kevin Ray from probationary status, and to designate him as permanent, full-time, and to adjust his rate of pay to \$23.57 per hour effective January 4, 2022.
- 4 Approve the chemical lawn care application bids for 2022 for Patricia Allyn Park (\$15,599.70), the Government Center (\$1,241.40), & Diane’s Sycamore Reserve (\$388.20), and direct the Township Administrator to execute the documents.
- 5 Approve the recommendation to adjust the hourly pay rates of the following newly credentialed paramedics effective January 8, 2022, as follows:
 - a. Jed Fernbaugh to \$24.41 per hour (Step 2).
 - b. Brock Bolen to \$22.47 per hour (Probationary).
- 6 Accept the Road and Parks, Planning and Zoning, Police, and Fire District’s December 2021 monthly reports.

Mr. Wade seconded the motion and upon roll call the vote was as follows: Mr. Muterspaw-yea; and Mr. Wade-yea. Mr. Wade congratulated the new Paramedics.

Mr. Jones advised he would be bringing the paving and striping list for 2022 to the next meeting.

Mr. Clark advised that a Road employee who was gravely ill was allowed to return to home.

At 6:18 p.m., Mr. Wade asked for a motion to adjourn the Regular Meeting. Mr. Muterspaw so moved with Mr. Wade seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; and Mr. Wade-yea.

FISCAL OFFICER _____

TRUSTEE _____

TRUSTEE _____

TRUSTEE _____

